

**Borough of Washington, Warren County, New Jersey**  
**Recreation Commission Meeting Minutes**  
**February 26, 2020 - 7:00 PM**

The Meeting of the Recreation Commission of the Borough of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 7:00 p.m.

**Opening 7:00 p.m.**

**Flag Salute**

**Statement of Adequate Notice**

- Sean Farrington read the following Statement into the Record: “The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231’ have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

**Roll Call**

- Present: Craig Coughlan, Sean Farrington, Craig Geller, Spencer Nicholson. Also present: Susan Turner, Recreation Secretary

**Audience Participation**

- Craig Geller moved to open the audience participation portion of the meeting. Seconded by Craig Coughlan. Ayes: 5 Nays: 0, Absent: 1, Abstain: 0. Motion passed.
- Gary Masenior, Recreation Director on leave, addressed the commission to give an update on his status. He has a letter from his doctor stating he can come back to work on February 27 with restricted activity not to lift over 20 pounds with no specified time limit. He gave the doctor’s letter to Borough Manager Matt Hall about 3 weeks ago who said he would need to contact the Borough’s insurance company. After two weeks Matt said he hadn’t heard anything. On Monday Gary received a letter from the Borough Attorney’s office with a new job description and stating that the Recreation Director must engage in heavy lifting beyond what he has been cleared for. Gary asked if the commissioners were aware that the description had been changed. He handed out the description sent to him by the Attorney’s office. Susan provided the Recreation Commission Bylaws job description to the Vice-Chairperson. Gary stated the new description fits that of a maintenance worker or laborer. There is no mention of directing, supervising, budgeting, hiring or running programs. Sean Farrington, Vice Chairperson, noted that the description in the Bylaws did not state the physical aspects of the job. Gary said he will report to work on Feb 27 and see what happens.
- Craig Geller moved to close the audience participation portion. Seconded by Spencer Nicholson. Ayes: 5 Nays: 0, Absent: 1, Abstain: 0. Motion passed.

**Minutes of Prior Meeting**

- Minutes not available.

**New Business:**

- Possible Fee changes/ budget information – Susan Turner said any fee changes must be submitted to Council by March 1<sup>st</sup>. Changes to the daily pool admission fee, senior pool membership fees, the addition of monthly pool memberships and swim lesson fees were discussed. Spencer Nicholson moved to add family and individual, resident and non-resident Monthly Pool memberships at one half the cost of the regular seasonal memberships, change the Senior Pool seasonal membership fee to \$60, change the Daily Pool Admission rates to Adult \$9, Child \$5 and Senior \$2, and change the Daily Pool Twilight Admission rates to Adult \$4, Child \$4 and Senior \$2. Seconded by Craig Coughlan. Ayes: 4, Nays: 0, Absent:2, Abstain: 0. Motion passed. Spencer Nicholson moved to raise Group swim lesson fees to \$75, Semi-Private swim lesson fees to \$85 and Private swim lesson fees to \$100. Seconded by Craig Coughlan. Ayes: 4, Nays: 0, Absent: 2, Abstain: 0. Motion passed. Craig Geller wants to discuss concession stand pricing and practices in detail at a future meeting. Susan had compiled a cost analysis and a report of total products sold last year that she will have available.

- Green Team – Earth Day/Arbor Day – The Green Team’s Earth Day/Arbor Day event has been moved to Sunday, April 26. The tentative timing is 10 am – 2 pm. They would like some commissioners to attend.
- WH Softball games – Mike Jones, WHHS Athletic Director, wants to hold Girls Softball games on the Boro Park Ballfield, Saturday, April 18 and Friday, May 8 with lights. He asked if all fees can be waived. April 18 is available and Craig Coughlan will submit May 8 as a blackout date for the league. Since we were not charged to use the stadium for the 5K the commission agrees with not charging for these games. Craig Geller moved to waive field and lighting fees for the Warren Hills Girls Softball games at Boro Park Ballfield on April 18, 2020 and May 8, 2020. Seconded by Spencer Nicholson. Ayes: 4, Nays: 0, Absent: 2, Abstain: 0. Motion passed.

#### **Old Business:**

- Oxford Youth Association (OYA) – Dan Almind has not set up a meeting date and time yet.
- Sponsor sign/banner – Susan has not received the company contact information yet.

#### **Communications:**

- No communications.

#### **Recreation Secretary’s Report**

- Pitcher’s Mound – Susan spoke with Adam Robinson who said he agreed to a 3 way split among his team, the Borough Rec and Little League to pay for the portable pitching mound at the Boro Park ballfield. He is willing to pay 1/3 as agreed but paying half will deplete his funds. Gary Masenior (audience) said he made the shared payment agreement only with Adam Robinson and it was for a 50/50 split. Commissioners asked Susan to review minutes from last year for information. Rec will honor the field reservation request at this time.

#### **Sports Programs**

- Easter Egg Hunt — (all commissioners) – The date was set for April 4, 2020 at 12 noon with a rain date of April 11 at 12 noon. Craig Coughlan spoke with DiCola’s pizza and will need coupons printed for their signature. Craig Geller spoke with Enzo’s pizza but doesn’t have a commitment yet.
- 5k – (commission) – No report.
- Youth Soccer – The soccer goals are still out on the field and need to be moved before softball practices start. The balls and equipment were left in disarray in the front of the coaches’ closet. The balls need to be brought to Borough Hall and the closet straightened.
- Street Hockey – (Spencer Nicholson) – The program ends on March 12. The older group may end on March 5 because they have had low attendance. The NJ Devils will come March 10, 11 or 12. Spencer is hoping to hold the event on the 11<sup>th</sup>. If it is a 2 hour event he may open the second hour to the public.
- Youth Basketball – (Sean Farrington) – The program ends this week with the championship on Friday.
- Lil’ Hoopsters – (Craig Geller) – Sean asked Mike Scott to attend a meeting and give a recap of the program. He will probably need more help if he holds another clinic. Craig Geller said he is interested in holding another one.
- Girls Softball – (Craig Coughlan) – We will have 2 Pony teams, 1 intermediate team and 1 Senior team. We will have Senior girls from Oxford. Will we charge those girls our fee or accept the \$50 Oxford fee? Commissioners agreed to accept the Oxford fee but each girl must complete our registration form.
- Karate – (Sean Farrington) – Susan said there are 20 children signed up.
- Swim Lessons (Dan Almind) – No report.
- Pool – (Craig Coughlan) – No report.
- Tennis Clinic – No report.
- Zumba – No report.

#### **Executive Session (If Necessary)**

- No Executive Session.

#### **Facebook page**

- No report.

#### **Recap**

- No Recap requested.

#### **Commissioner Comments**

- The gates at the park are not locked. Commissioners asked Susan to purchase 5 new key locks.

#### **Adjournment**

- Craig Geller moved to adjourn the meeting at 8:47 pm. Seconded by Craig Coughlan. Ayes: 4 Nays: 0  
Absent: 2, Abstain: 0. Motion passed.  
Adjourn **8:47 PM**